

**Friends of the Bird Sanctuary  
Board of Directors  
Meeting Minutes  
December 8, 2006, 4pm  
Solon Springs Community Center**

The meeting was called to order by President Julie Fromm.

Present were: Teresa Elmore, Julie Fromm, Dan Moga, Scott Peterson, Douglas Reisner, Glenn Rice, and Dave Zosel (North County Trail Association).

Absent were: Peter Edmunds (excused) and Mora McCusker (excused).

A Quorum was present.

Introductions were made.

The minutes for the October 14, 2006 meeting were reviewed.

**APPROVAL OF MINUTES:** Motion by Teresa Elmore, second by Glenn Rice to approve. Motion was carried.

The Information Kiosk project agenda item was moved up so that Dave Zosel could participate. Dave is the President of the Brule-St. Croix Chapter of the North County Trail Association (NCTA). There was a review of the project and a discussion of project participation and funding. NCTA is willing to submit a National Park Service Challenge Grant application for kiosk materials for approximately \$2,300. FOTBS is willing to submit a Natural Resources Foundation C. D. Besadny grant application for \$1,500. In-kind match requirements for the grants and the need for FOTBS to pay Douglas County for site preparation were discussed.

**RESOLVED** that the Board reaffirms our 6-9-06 resolution to proceed with the project. FOTBS will work with NCTA regarding funding, design, and construction of the information kiosk. The DNR Property Manager will have final design approval and Douglas County will be asked to complete the site preparation, at our expense. Scott Peterson is authorized to apply for the Natural Resources Foundation grant for this project. The timing of the project will be dependent on the approval of the NCTA and FOTBS grant applications and funds disbursement. Specifics of the kiosk design and costs will be discussed and approved at a later date. FOTBS and NCTA will sign a Memorandum of Understanding (MOU) to formalize our willingness to work together on projects of common interest.

**ACTION:** Motion by Doug Reisner, second by Dan Moga to approve. Motion was carried.

A financial report was made by the Treasurer.

**APPROVAL OF FINANCIAL REPORT:** Motion by Dan Moga, second by Glenn Rice to approve. Motion was carried.

### **Old Business**

FOTBS By-Laws were overviewed and copies were made available to Board members.

There was a discussion about updating the signature card for the FOTBS checking account.

**RESOLVED** that Dave Biegel be removed and Julie Fromm added to the authorized signature list for the FOTBS checking account at the National Bank of Commerce.

**ACTION:** Motion by Doug Reisner, second by Teresa Elmore to approve. Motion was carried.

2006 Annual Meeting revenues and expenses were reviewed by the Treasurer.

An announcement was made by Julie Fromm regarding the Christmas Bird Count event. The participants will meet at the North Room of the Solon Springs Community Center on December 16, 2006 at 8AM.

There was a discussion regarding the resignation of Jim Low as a Board member and the benefit of filling this vacant position through its expiration on October 2008. Julie Fromm nominated Lori Danz.

**RESOLVED** that the vacant Board position be filled by Lori Danz who will serve the remainder of the term through October 2008, and who may seek election to a full three-year term at that time. It was agreed to verify that Lori Danz would be available for Friday afternoon Board meetings before making a formal offer to her.

**ACTION:** Motion by Julie Fromm, second by Glenn Rice to approve. Motion was carried.

### **New Business**

The preliminary 2007 FOTBS Program Event Schedule was reviewed. As the Forestry Department had recently approved rental of the Clubhouse in winter months, interest was expressed in scheduling a winter event in the January-February 2007 timeframe. Several Board members agreed to follow-up possible event activities and participants.

The following 2007 Board meeting dates were agreed to (typically the second Friday in selected months):

March 9

June 8  
September 7  
October 6  
December 7

The meetings will take place at the North Meeting Room in the Solon Springs Community Center at 4 pm. It was agreed that the meeting time could be moved back one hour if dictated by the schedules of the Board members. Scott Peterson will write a letter to reserve the North Room on the above dates.

The 2007 FOTBS Annual Meeting was scheduled for October 6, 2007 at the Bird Sanctuary Clubhouse.

There was a discussion and selection of Chairs for the following Committees:

Membership Committee – Julie Fromm  
Program Committee – Julie Fromm  
Fund-raising Committee – Teresa Elmore  
Nomination Committee – Julie Fromm

It was decided that each Committee should consist of one or more Directors and that members and interested citizens should be encouraged to participate on the Committees.

There was a discussion of membership levels and the need to keep the count of active (paid) memberships at 100 or greater on an on-going basis. The current level of active memberships is 88.

**ADJOURNMENT:** Motion by Julie Fromm, second by Doug Reisner to adjourn. Motion was carried.

Submitted by: Scott Peterson, Secretary